



# THE SCHOOL DISTRICT OF PHILADELPHIA

## ***AMY @ James Martin*** **Parent and Family Engagement Policy**

***School Year 2025-26***  
***Revision Date: 3/27/2025***

In support of strengthening student academic achievement, AMY @ James Martin receives Title I, Part A funds and therefore must jointly

**AMY @ James Martin agrees to implement the following requirements as outlined by Section 1116:**

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A,

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school,
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children,
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities,

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

### **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

#### **Section A: JOINTLY DEVELOPED**

AMY @ James Martin will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

*AMY at James Martin held the Spring meeting on 3/27/25 for parent input on this policy. A meeting will be held in the Spring of 2026 to jointly develop next year's policy.*

#### **Section B: ANNUAL TITLE I MEETING**

AMY @ James Martin will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

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*Parents will be invited to our Back to School Night and Annual Title I meeting in **September 2025**. The Annual Title I meeting will address Title I requirements, curriculum, the schoolwide plan, the parent documents, academic standards, assessments, how to work with educators and monitor your child's progress. The principal or their designee will make this parent presentation.*

### **Section C: COMMUNICATIONS**

AMY @ James Martin will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) Phone calls and email communication*
- 2) Flyers sent home will be uniform, in parent-friendly language and sent in a timely manner*
- 3) Meetings and conferences for parents will be held at convenient times during the school day and during evening hours to accommodate parent schedules.*
- 4) Signs/posters in main office and visitor areas will alert parents to upcoming events and meetings*
- 5) Translations of all important documents and communications are available, as needed, through the FACE Office*

### **Section D: SCHOOL-PARENT COMPACT**

AMY @ James Martin will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- AMY at James Martin held the Spring meeting on 3/27/25 for parent input on the compact.*
- A parent meeting will be held in the Spring of 2026 to jointly develop next year's School-Parent Compact.*

### **Section E: RESERVATION OF FUNDS**

If applicable, AMY @ James Martin will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

*Amy at James Martin held a Winter Title I meeting on 1/21/25 to share and discuss the budget with the parents and gather input on how to spend the 1% set aside for parent involvement funds. The parents requested the following inclusions to the budget:*

*Increased after school opportunities for students  
Parent training on Portal and accessing grades*

### **Section F: COORDINATION OF SERVICES**

AMY @ James Martin will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Provide a Parent Assistance Desk stocked with resource materials to aid parents in helping their children improve academically. Resources for parental involvement and student attendance will also be available.*

## Section G: BUILDING CAPACITY OF PARENTS

AMY @ James Martin will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State's academic standards
  - The State and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child's progress
  - How to work with educators to improve the achievement of their child

· *Parents are invited to the Back to School Night and Annual Title I meeting in the Fall where the curriculum, testing schedule and the following topics are addressed:*

*The challenging State's academic standards*

*The State and local academic assessments including alternate assessments*

*The requirements of Title I, Part A*

*How to monitor their child's progress*

*How to work with educators to improve the achievement of their child*

· *Parent workshops will be held throughout the school year to share strategies for student success in academics, including standardized tests, and for improving student attendance and timeliness to school.*

## Section H: BUILDING CAPACITY OF SCHOOL STAFF

AMY @ James Martin will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

· *AMY at James Martin will hold a mandatory Professional Development in the Fall/Winter where the Principal or designee will facilitate a session about how to work with parents as equal partners. It will include online district training resources developed with parent input. The school will also use the parent-survey results to inform the staff on how to communicate with parents.*

AMY @ James Martin will provide other reasonable support for parent and family engagement activities under Section 1116 as parents

· *Provide translated documents as needed. AMY at James Martin will hold parent meetings and workshops throughout the year. Parents will have an opportunity to take surveys and give input on how the school can improve their parental involvement.*

Principal's Signature

*Paula Fumman*

Date Signed

**April 10, 2025**